

Councillor
C/o Leadership Support Team
Town Hall
Station Road
Clacton on Sea
Essex
CO15 1SE

Town Hall
Station Road
Clacton on Sea
Essex
CO15 1SE

Email: kcharles@tendringdc.gov.uk
Our ref: KC/0000059/1

26 June 2025

REF: Personal Trainer Operating Agreement – Concurrence Request

Dear Cllr. Bary,

I am writing to seek your concurrence regarding the proposed Personal Trainer Operating Agreement for the use of Tendring District Council leisure facilities.

The agreement attached outlines the terms under which approved personal trainers may operate within our leisure centres, including obligations around insurance, risk assessments, permitted use, and adherence to health and safety protocols. The contract ensures that all personal trainers are appropriately qualified and that their services are delivered in a manner that aligns with the Council's standards and operational requirements.

The contract fee is payable quarterly in advance and includes access to designated areas during agreed hours. The fees are also set within the fees and charges process each year. The agreement also includes provisions for monitoring, termination, and indemnity to protect the Council's interests.

The purpose of this agreement is to provide a new revenue stream for the facilities and an opportunity for personal training as an additional activity. By introducing personal training services, we aim to attract a broader range of clients who are interested in customised fitness programs.

This initiative not only enhances the value proposition of our facilities but also promotes a healthier lifestyle among our community members. Additionally, the revenue generated from personal training sessions can be reinvested into the maintenance and improvement of our facilities, ensuring a high standard of service and equipment for all users. This agreement will also create job opportunities for qualified personal trainers, contributing to the local economy and fostering a supportive environment for professional development in the fitness industry.

In summary, if you agree with the implementation of this agreement and the associated terms, I should be grateful if you would sign and return the concurrence below.

Yours sincerely,

Kieran Charles, BA Hons, MCIMSPA
Head of Sport and Leisure

Dear Kieran

I refer to your letter dated 26th June 2025 requesting my concurrence to implement the Personal Trainer Operating Agreement for the use of Council leisure facilities.

I concur / do not concur with the implementation of the agreement as outlined.

Cllr Mick Barry, Portfolio Holder for Leisure and Public Realm

.....

Dated

- Please delete as appropriate

Additional comments (if not concurring)